Paper-Computerized Accounting (Tally)

Practical Paper (Code-GF5B61)

Learning Objective- To develop a conceptual understanding of computer accounting system and their application in business.

1. Tally: Company Management, Shortcut Keys

2. Masters – Ledgers , Groups ; Display, Alteration and Deletion

3. Payment Vouchers, Day Book in Tally , Receipt Vouchers, Payment Vouchers ,Contra & Journal Vouchers

4. Accounting Entries in Tally

5. Elementary Knowledge of Microsoft Excel

Learning Outcome: The student will able to use the accounting software tally in any business organisation for maintaining their accounting process.

Suggested Books:

1. Tally.ERP 9 (Power of simplicity) By Sharddha Singh and Navneet Mahra. V & S Publishers
2. Tally.ERP 9 with GST B Publications Pvt Ltd

Comdex Tally 9 by Namrata Agarwal